

28 MAR 1981

MEMORANDUM FOR: Comptroller

VIA: Deputy Director for Administration

FROM: James H. McDonald  
Director of Logistics

SUBJECT: Unfunded Request for Additional FY-81 Design  
Funds for [ ] (Floors 4, 5, and 6)

1. This memorandum is to request that additional FY-81 design funds in the amount of \$200,000 be provided for the purpose of increasing the scope of design services for the proposed expansion to [ ]. Present planning is to provide a three-story addition to the building to accommodate expanded National Photographic Interpretation Center (NPIC) activities with a beneficial occupancy date of January 1984. This work is currently being funded by DDS&T in the amount of \$650,000 in FY-81 for design plus \$6.2 and \$7.35 million construction dollars in FY-82 and FY-83 respectively.

2. At a meeting of the Agency Space Steering Committee on 19 March, a number of options were discussed relative to the possibility of increasing the height of the proposed addition up to a total of six stories enabling the gain of 75,000 square feet of new office space in a relatively short time frame. Various components proposed for occupancy were discussed, such as the Map Library or the entire Technical Services facility from E Street. The decision reached recognized that this action might be inconsistent with current interest and ongoing planning activities related to construction of a new facility to consolidate presently dispersed Agency activities at Headquarters. At this meeting it was recognized that if, for any reason, the Headquarters consolidation project should lose momentum, it would be cost effective to have contingency plans ready for implementation to acquire this additional space by adjustment to the NPIC construction package.

3. It is therefore requested that FY-81 funds in the amount of \$200,000 be made available, such that the imminent design award may include an option for the additional three floors discussed above. No requirement for construction funding is included nor will it become necessary unless circumstances dictate a different course of action as discussed above.

/s/ James H. McDonald

James H. McDonald

cc: DDA

Requirement for a Foreign Language Classroom

In April 1981, a meeting was held with the Director, Office of Training and Education (OTE), and the Foreign Language Committee with respect to the classroom test bed in the Rendezvous Room. The D/OTE and the Committee were generally supportive of the concept to convert the present Rendezvous Room to a language instruction/classroom facility. In addition, test data thus far is positive, although there are some problems yet to be addressed, i.e., odors from the kitchen, excessive noise during the lunch hour, etc. Copies of the preliminary design drawings were given to the D/OTE and the Committee for their review and comment.

A memorandum has now been received from OTE (copy attached) which approves the design concept for the conversion of the Rendezvous Room into a foreign language instruction/classroom facility. Further, OTE recommends that appropriate action be taken to complete this project prior to the fall term which will begin in early September 1981.

Funding is now required for purchase of the required panel systems. Final design drawings are in the process and the cost of the panels is estimated at \$45,000. OTE will fund for all nonstandard furniture and furnishings.